

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF  
PAKURANGA COLLEGE HELD IN THE BOARDROOM ON  
MONDAY 7 DECEMBER 2020 AT 7:00PM**

**Present:** N Troughear (Chair); K Bigwood; J MacLean; P Sagato-Brown; J Fletcher; P Schmidt;  
M Williams (Principal); B Payne (Staff Trustee); K Bhajiwalla (Student Trustee);  
A Bannister (Coopt)

**Apologies:** M Turinsky (Coopt)

AGENDA	ACTION
<p><b>MEETING OPENING / WELCOME</b></p> <ul style="list-style-type: none"> <li>▪ N Troughear welcomed Board members.</li> </ul>	
<p><b>CONFLICT OF INTEREST</b></p> <ul style="list-style-type: none"> <li>• N Troughear’s declaration of a conflict of interest as a result of her employment as a Teacher at Botany Downs Secondary College.</li> <li>• K Bigwood’s declaration of a conflict of interest as a result of her employment as a Deputy Principal at Macleans College.</li> <li>• B Payne’s declaration of a conflict of interest as a result of being a Trustee on the Sowers Trust Board.</li> <li>• J MacLean’s declaration of a conflict of interest as a result of being at Wakaaranga Primary School.</li> <li>• A Bannister’s declaration of a conflict of interest as a result of being a Deputy Principal at Howick College.</li> </ul>	
<p><b>MINUTES OF THE LAST MEETING</b></p> <p><b>Motion:</b> “That the Minutes of the meeting held on 2 November 2020 is a true and correct record.”</p> <p><b>Moved:</b> N Troughear / <b>Seconded:</b> M Williams</p> <p><b>Carried.</b></p>	
<p><b>MATTERS FOR DISCUSSION</b></p> <p><b>PROPERTY AND FINANCE REPORT</b></p> <p>A copy of the Minutes’ from the Finance Meetings held on Wednesday 25 November 2020.</p>	

Pending Projects:

- Security System – final issues still to be resolved.
- Block window replacements still to be decided.

**Motion:** “That the Board accepts the Finance and Property Subcommittee Minutes and ratifies the motions passed at that meeting.”

**Moved:** P Schmidt / **Seconded:** M Williams

**Carried.**

**PRINCIPAL’S REPORT**

Report was taken as read.

**Motion:** “That the Principal’s Report be accepted.”

**Moved:** M Williams / **Seconded:** N Troghear

**Carried.**

**BUDGET**

The budget was presented at the meeting.

**Motion:** “That the draft Budget for 2021 be approved.”

**Moved:** M Williams / **Seconded:** J MacLean

**Carried.**

**STRATEGIC PLANNING FOR 2021**

**Motion:** “That the draft Strategic Plan and 2021 Annual Plan be adopted.”

**Moved:** M Williams / **Seconded:** N Troghear

**Carried.**

**GENERAL BUSINESS**

**Trust Applications**

It was resolved that a request be made to Four Winds Foundation for funding of a total of \$16,800.

**Motion:** “A request to be made to Four Winds Foundation for funding for \$16,800 for basketball coaching and wages.”

**Moved:** M Williams / **Seconded:** N Troghear

**Carried.**

### **EOTC Applications**

There are two trips which require BoT approval in principle for 2021, so that planning can continue. Our process involves regular checking and final sign off by the Principal as the last step. The trips are intended during July 2021 to attend the Sports Carnival on the Gold Coast, Australia. The college attend this event every second year for the top teams.

→ Rugby Carnival for 20 Year 11 to 13 students (managed by Darren Jardine)

→ Netball Carnival for 16 Year 10 to 13 students (managed by Nicole Jensen)

**Motion:** "That the Board gives approval in principle for two sports carnival trips to the Gold Coast in July 2021".

**Moved:** M Williams / **Seconded:** N Troghear

**Carried.**

### **IN COMMITTEE AT 8:30PM**

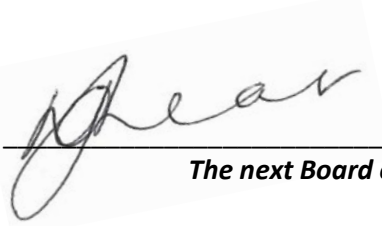
**Motion:** "That the Board and S Madden go 'Into Committee' to discuss matters relating to staff members and students, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982."

**Moved:** M Williams / **Seconded:** N Troghear

**Carried.**

8:53PM – Out of Committee

There being no further business the meeting was declared closed at 9:00PM.

Signed:  \_\_\_\_\_ Date: 22 February 2021

***The next Board of Trustees Meeting to be confirmed.***