

PAKURANGA COLLEGE

Pigeon Mountain Road, Half Moon Bay, Auckland 2012

Tel: (09) 534 7159 Fax: (09) 534 2365 info@pakuranga.school.nz

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TERMS AND CONDITIONS OF HOMESTAY

The provision of homestay accommodation for international students attending Pakuranga College (“**School**”) by the homestay parents (“**Host**”) shall be on the following terms and conditions.

1. The Student shall pay to the Host an agreed amount per week. This payment shall be paid in advance while the Host is providing homestay accommodation to an international student enrolled at the School (“**Student**”).
2. A duly appointed representative of the School shall have reasonable access to the homestay accommodation and facilities.
3. The host is responsible for the student while the student lives in the host's home. The host undertakes to be responsible for the student's attendance, to ensure that the school is informed of any absence from school, to make any special requests on the student's behalf and to be generally responsible for them as a student of the school, including during school holidays. Should any circumstances arise that necessitate a change, the host undertakes to inform the school.
4. The Host shall keep the School informed of matters concerning the Student including matters relating to the health, wellbeing or safety of the Student such as accidents, behavioural concerns or absences. The Host shall provide such other information relating to the Student as may be reasonably requested by the School from time to time.
5. The Host will notify the school and the natural parents if students undertake extreme sports or any other activity with a high risk.
6. The Host agrees to notify the Director of International Students or Homestay Co-ordinator, immediately if the student is admitted to hospital or involved in a medical emergency, or involved in any illegal activity.
7. The Host agrees that the Student is to abide by school rules relating to international students.
8. The Host agrees that the student will not own or drive a car.
9. Any extra costs or expenses incurred voluntarily by the Host family as a result of providing homestay for a student are the responsibility of the Host. Examples of such costs might be: including the homestay student in a family outing to a restaurant and associated transport costs; taking the student to the cinema; replacement of clothing badly damaged through laundering etc.
10. The host agrees to hold comprehensive household insurance to cover any breakages or damage to the home by the student. The School shall not be liable for any costs, expenses, damages, breakages or other claims against the Host arising from any acts or omissions of the Student.
11. In the event that the student's behaviour in the homestay becomes unacceptable to the host family, the Homestay Coordinator must be informed immediately.
12. The Host agrees that they and any household members over 18 years of age are willing to be police vetted by Pakuranga College.
13. The host understands that a representative of Pakuranga College may visit the home twice a year, or as often as necessary.
14. Either party may terminate the homestay arrangement, without the need to provide reasons, upon giving to the other party one week's notice, except as in the case described in clause 15.3 below.

- 15. The School may at its discretion remove the Student from the homestay accommodation without notice and terminate the homestay arrangement immediately if:
 - 15.1 in the School's reasonable opinion the safety or the wellbeing of the Student is in doubt;
 - 15.2 in the School's reasonable opinion the homestay accommodation is affecting the Student's behaviour or academic performance at school.
 - 15.3 When a student is in NZ for a short-term stay of up to one term, and it becomes necessary for Pakuranga College to move the student to another homestay at short notice, in this case the homestay will be paid for only those nights that the student has stayed in the home. There will be no payment made in lieu of notice.
- 16. All information provided in respect of the Host (including information contained in the application), student or other matters of a confidential nature relating to the homestay shall be held and kept confidential except disclosure of information including the application:
 - (a) to the Student (or prospective student), the Student's guardian and/or parents;
 - (b) to any professional consultant or such other person where it is in the interests of the Student to provide the information;
 - (c) pursuant to any statutory or other legal duty.
- 17. Should any dispute or difference arise between the parties concerning this agreement or the provision of homestay accommodation the parties agree that they will, in good faith, endeavour to resolve the dispute by consultation and negotiation.
- 18. The Host's rights and obligations under these terms and conditions may not be assigned without prior written agreement of the School.
- 19. These terms and conditions may be varied by the School upon written notification from time to time and will continue to apply to the provision of homestay accommodation by the Host until notified otherwise.
- 20. The Host acknowledges that:
 - (a) personal information of the Host collected or held by the School is provided and may be held, used and disclosed to enable the School to process the application to provide homestay and enable the School to communicate with the Host for any purpose;
 - (b) all personal information provided to the School is collected by and will be held by the School at Pigeon Mountain Road, Half Moon Bay, Auckland 2012; Tel: (09) 534-7159; Fax: (09) 534-2365;
 - (c) If the Host fails to provide any information requested in the application to provide homestay, the School may be unable to process the application;
 - (d) The Host has the right under the Privacy Act 1993 to obtain access to and request any corrections of any personal information held by the School concerning the Host;
 - (e) The Host authorises the School to obtain at any time from any person or entity any information it requires to process and/or accept the application to provide homestay or to perform or complete any of the other purposes under this agreement. The Host authorises any such person to release to the School any personal information that person holds concerning the Host.

We have read and understood the terms set out in this agreement and agree to them.

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Signature of Homestay Parent (Host)

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Date

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Full Name