

Pakuranga College Planning and Reporting Policies

Date Reviewed: February 2024

Next Review Date: February 2027

School Planning and Reporting

Each Board, with the Principal and Teaching Staff need to intentionally plan, and evaluate their performance to:

- give effect to Te Tiriti o Waitangi and support Māori-Crown relationships.
- meet legislated board primary objectives and show how the school has had particular regard for the National Education and Learning Priorities (NELP).
- ensure the needs of all ākonga are met.
- ensure the voices of all ākonga and whānau are heard.
- implement teaching and learning programmes that give effect to the New Zealand Curriculum or Te Marautanga o Aotearoa to improve outcomes for all ākonga.

This planning will require the school to:

- a. develop a Strategic Plan which documents how they are giving effect to the National Education and Learning Priorities (NELPs) through their policies, plans and programmes, including those for curriculum, aromatawai and/or assessment, and staff professional development.
- b. maintain an on-going programme of self-review in relation to the above policies, plans and programmes, including evaluation of good quality assessment information* on student progress and achievement.
- c. based on good quality assessment information* report to students and their parents on progress and achievement of individual students:
 - In plain language, in writing, and at least twice a year; and
 - Across the National Curriculum, as expressed in The New Zealand Curriculum 2007 or Te Marautanga o Aotearoa, including in mathematics and literacy, and/or Te Reo Matatini and Pāngarau.
- d. based on good quality assessment information*, report to the school's community on the progress and achievement of students as a whole and of groups, including the progress and achievement of Māori and Pasifika students.

*Good quality assessment information draws on a range of evidence to evaluate the progress and achievement of students and build a comprehensive picture of student learning across the curriculum.

Pakuranga College meets its obligations through the implementation of the policies listed below.

The Board monitors the implementation and effectiveness of these policies through the Principal's reports on:

- Annual plan progress reports
- Analysis of variance

Date reviewed: February 2024

- Annual plan review
- Internal reviews
- Student Reports

Policy Statements

Strategic Planning

The College will have in place a current long-term strategic plan in accordance with regulatory requirements under the Education and Training Act 2020. It will establish the strategic objective for the coming 3 years. The Board's first strategic plan, under the new legislation, will be for a timeframe of 2 years (1 January 2024-31 December 2025) to align the strategic planning cycle with board triennial elections. After these dates, 3-year strategic planning cycles commence.

The Strategic plan will assist in and focus on planning for better student outcomes.

The College's strategic planning documents will include strategic plan, an annual implementation plan and student achievement targets. Targets will be evaluated as part of the Ministry of Education annual planning and reporting requirements.

The College's Annual Implementation Plan, constructed by the Principal, will reflect set strategic objectives approved by the Board, and will form part of the Principal's reports to the Board and will form a part of their annual performance agreement.

Self-Review

The College will have in place a documented cyclical self-review programme. Through self-review the college will be enabled to ensure that each broad area of operation meets both the quantitative and qualitative requirements.

The programme will demonstrate to the Board that all facets of College operation are carried out effectively and efficiently. It will provide a vehicle to acknowledge those areas well provided and those areas needing improvement or development.

Policies will be reviewed on a three-year cycle and confirmed at the start of each year by the Board in its Annual Work Plan.

All reviews will also be confirmed at the start of each year by the Principal and documented in the Board Annual Work Plan. The Principal will report to the Board on the review process and any significant findings.

Student achievement data will be reviewed annually and reported to the Board as appropriate.

The Analysis of Variance will be presented to the Board as an integral part of the college's annual report. The analysis will report on the achievement of students as a whole and of identified groups (Māori and Pasifika). It will be available to the community.

Community Consultation

The College will consult with the community as appropriate through formal surveys and formal and informal parent meetings.

The College will welcome community input and feedback on relevant issues.

The community will be kept well informed through regular newsletters.

The Māori and Pasifika communities will be consulted through parent meetings to develop and make known plans and target to improve student achievement.

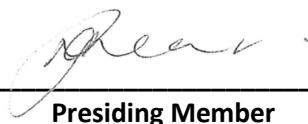
Reporting Student Progress

The College will ensure that parents/caregivers are kept informed about their child's progress, using communications technologies, reports, verbal report evening and contact through the pastoral network.

Supporting Documentation

Board Annual Work Plan	-	Attached to Work Plan
Self-Review Schedule	-	On College Website
College Annual Report	-	On College Website
Analysis of Variance	-	On College Website

Signed: _____


Presiding Member

Date: 26/03/2024