

MINUTES OF THE MEETING OF THE BOARD OF PAKURANGA COLLEGE HELD IN THE BOARDROOM ON TUESDAY 26 MARCH 2024 AT 5:30PM

Present: N Troghear (Presiding Member)
A Bannister (Parent Rep)
J Maclean (Parent Rep)
M Turinsky (Parent Rep)
J Fletcher (Parent Rep)
A Kefu (Parent Rep)
A Plom (Student Rep)
P Schmidt (Parent Rep)
B Payne (Staff Rep)
B Merchant (Acting Principal) in attendance
S Madden (Acting Board Secretary) in attendance

MINUTES

MEETING OPENING / WELCOME

The meeting opened at 5:35pm with the Karakia led by B. Merchant.

N. Troghear welcomed all Board members.

CONFLICT OF INTEREST

- N. Troghear's declaration of a conflict of interest as a result of her employment as a Teacher at Botany Downs Secondary College, a Staff Representative on the school Board of Botany Downs Secondary College and as a parent of an employee at Pakuranga College.
- J. MacLean's declaration of a conflict of interest as a result of her employment as administration staff at Wakaaranga Primary School.
- B. Payne's declaration of a conflict of interest as a result of being a Trustee on the Sowers Trust Board.
- M. Turinsky's declaration of a conflict of interest as a result of being on the Howick Local Board and his wife Jewel being a Trustee on the Sowers Trust Board.
- A. Bannister's declaration of a conflict of interest as a result of his employment as a Deputy Principal at Howick College.

MINUTES OF THE LAST MEETING

Motion: "That the Minutes of the meeting held on 27 February 2024 with amendments be approved."

Moved: J Maclean / **Seconded:** N Troghear

Carried.

POLICY REVIEW

Timetable Policy

The Timetable policy has been approved by the Board and will be updated to show the changes discussed at the meeting in February and consultation with staff and will adopt this policy.

CCTV Policy

The CCTV policy is required as per privacy regulations. The school is required to disclose what the recordings are used for and who it is shared with. Only permitted to store recordings for a maximum of 60 days before footage is removed.

The Board discussed this policy, and some suggestions were made by P. Schmidt. The Board have approved the suggested changes and will adopt this policy.

MATTERS FOR DISCUSSION

PROPERTY & FINANCE REPORT

P Schmidt commented that the overall financial result for the school is good.

Motion: "That the Minutes of the Property and Finance Report meeting held on 28 February be accepted".

Moved: N Troughear / **Seconded:** P Schmidt

Carried.

ANALYSIS OF VARIANCE REPORT

The 2023 student achievement results were below the target benchmarks that had been set by the College.

- NCEA Level 1 failed to meet the target pass rate set at 90% with 74.5%
- NCEA Level 2 failed to meet the target pass rate set at 85% with 83.0%
- NCEA Endorsements across all levels is at least 55% (average of the three levels)

2024 Achievement Targets

- Year 11 – 85% of all Year 11 students gain the Pakuranga College Certificate, however it was discussed by the Board whether Year 11 Pakuranga College Certificate (replacing NCEA Level 1) should be benchmarked at 85% or 90%?
- NCEA Level 2 – 85% of all Year 12 students gain NCEA Level 2.
- NCEA Endorsements across all levels is at least 55% (this is the average of the two levels).
- Māori and Pasifika achievement is as high, or higher, as the schoolwide averages.
- Co-curricular participation rate exceeds 75%.

ACTING PRINCIPAL'S REPORT

The Acting Principal's report was discussed, and questions were welcomed.

Motion: "That the 26 March Acting Principals Report be accepted."

Moved: B Merchant / **Seconded** J Maclean

Carried.

TRUST APPLICATIONS

Motion: "At the meeting of the Board resolved that a request be made to Trillian Trust and Four Winds Foundation for funding of \$60,000 each for new Toyota vans."

Moved: N Troghear / **Seconded:** B Merchant
Carried.

SUGGESTED ITEMS FOR 13 MAY MEETING

International Department – update from Nicola after discussions with international team on 27 March 2024.

GENERAL BUSINESS

The NZSTA Conference is going to be held in Wellington this year from 6-9 June. N Troghear will send through further information regarding this and information regarding the online courses available with NZSTA.

IN COMMITTEE

The Board went into committee at 7:09 pm.

Motion:

"That the Board including Mr. B Merchant go 'into committee' to discuss matters relating to staff members and students and matters of a commercially sensitive nature, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982."

Moved: N Troghear / **Seconded:** B Merchant
Carried.

The Board moved out of Committee at 7:10pm.

MEETING CLOSURE

The meeting closed at 7:12pm.

Signed:


N Troghear – Presiding Member

Date:

13 May 2024

The next Board meeting will be held on Monday 13 May 2024 at 7:00pm.