

**MINUTES OF THE MEETING OF
THE PAKURANGA COLLEGE BOARD
HELD IN THE BOARD ROOM ON
MONDAY 8th AUGUST 2022 AT 7:00PM**

Present: P Sagato-Brown, J Fletcher, J MacLean, P Schmidt, A Kefu, M Turinsky (Co-Opt) M Williams (Principal), S Lim (Student Member)

Apologies: B Payne (Staff)

<p>MEETING OPENING / WELCOME</p> <ul style="list-style-type: none"> ▪ N Trougher welcomed Board members. <p>APOLOGIES</p> <p>B Payne</p>	
<p>CONFLICT OF INTEREST</p> <ul style="list-style-type: none"> • N Trougher's declaration of a conflict of interest as a result of her employment as a Teacher at Botany Downs Secondary College • J MacLean's declaration of a conflict of interest as a result of her employment as administration staff at Wakaaranga Primary School • B Payne's declaration of a conflict of interest as a result of being a Trustee on the Sowers Trust Board • M Turinsky's declaration of a conflict of interest as a result of being on the Howick Local Board and being CEO of Young Life Trust • A Bannister's declaration of a conflict of interest as a result of his employment as a Deputy Principal at Howick College 	
<p>Welcome and Karakia</p> <p>The Meeting was opened by M Williams inviting all present to say the school's karakia. M Williams explained the importance behind the karakia and how it links everyone involved in the school to both each other and to Ōhuirangi.</p>	
<p>Deputy Principal Presentation</p> <p>People and Pedagogy 2022 Update</p> <p>K Bigwood outlined how the college is building the capacity of the school's middle leaders through the Middle Leadership Programme and how the school is developing the within-school roles of Teaching and Learning Coaches. The Middle Leadership Programme is being shared with local schools and K Bigwood and B Merchant are visiting schools to share best practice. This includes how to develop robust distance and e-learning practices.</p> <p>Teaching and Learning Coaches are being up-skilled to strengthen the parameters around teacher enquiry and K Bigwood confirmed that data is providing key areas of focus for teacher enquiry. N. Trougher raised the question about how enquiry is chosen to choose appropriate topics. K Bigwood confirmed that data had been collected to</p>	

support authentic choice. Heads of Faculty are starting to be involved to guide genuine enquiry.

The college is also working more closely to align its teaching and learning practices to Russell Bishop's Teaching to the North-East philosophy which includes working to remove unconscious bias and cultural responsiveness within the classroom to improve outcomes for all.

K Bigwood also shared details about developments within the school for Māori and Pasifika learners, notably the creation of Va'a, a mentoring programme by and for Māori and Pasifika students with an emphasis on more culturally responsive learning to achieve improved outcomes. The programme has been developed and is led by our Head Girls, Charlotte Tukiri and Kayla Ngaropo. There were 18 students who attended the inaugural meeting on 8th August. Board Member A Kefu asked for more information on what percentage of the students who attend were Māori and what percentage were Pasifika students. K Bigwood to find this information and it will be reported back at September's meeting.

Board Presentation

Nicola Troughear, Presiding Member, and Jason Fletcher, Board member, presented their account of the NZSTA 'Journey to Tiriti' that they took part in to the Waitangi Treaty Grounds on 18th and 19th June 2022. The link to the presentation can be found [here](#).

The main points that came out of the journey were how can staff and students work to remove unconscious bias and how does the school move forward in a practical sense and how can the school foster stronger connections with our local Iwi to improve connectivity. Face the past, honour the Treaty and move forward together into the future.

MATTERS FOR DECISION

Board Minutes 20th June 2022

Motion: "That the Minutes of the meeting held on 20th June 2022 is a true and correct Record" with the amendment that the college is working towards the school buildings having English and Te Reo names. This is a long-term project and involves fostering improved relationships with the local Iwi. Board member M. Turinsky and Principal M Williams will liaise to arrange a meeting with the local Iwi to start the conversations.

Moved: N Troughear / **Seconded:** J Maclean
Carried

Matters Arising from Last Meeting on 20th June 2022

- The Board was presented with the Year 12 and 13 leavers ethnicity information and the information is tabled.
- The proposed 2023 College charges were presented to the Board and the information is tabled.
- Follow up information about the use of the physiotherapist at college matches was presented to the Board and the information is tabled.
- Follow up on the RSM Audit comment regarding cash handling was presented to the Board and the information is tabled.

MATTERS FOR DISCUSSION

PROPERTY AND FINANCE REPORTS

Motion: “That the Property and Finance Report of 29th June 2022 be accepted.”

Moved: P Schmidt/**Seconded:** J Fletcher

Carried

Motion: “That the Property and Finance Report of 27th July 2022 be accepted.”

Moved: P Schmidt/**Seconded:** J Fletcher

Carried

P Schmidt reported on behalf of the Finance and Property Subcommittee that there has been no meaningful change in the school accounts and they remain on track and on budget.

PRINCIPAL’S REPORT

The Report was taken as read.

M Williams highlighted the different Principal’s associations and their letters to the Ministry of Education to slow down the amount of initiatives being thrown at schools by the government. This is due to the continuing impacts of COVID and the ongoing issues schools are facing with students. In particular, attendance and engagement issues up and down the country are worrying. Pakuranga College is faring well in comparison to many other schools as students remain engaged and attendance is relatively good.

The government has announced initiatives – many of which Pakuranga College is already undertaking as a matter of good practice. The announcement of some \$40 million to improve attendance and engagement has been announced but it is unlikely that Pakuranga College will benefit from any of this as our attendance figures are too good.

M Williams thanked the Board for allowing him to go on sabbatical.

M Williams reported back on his Principal’s Sabbatical report and shared how his study and visits to other schools in New Zealand focused on M Fullan’s works and ideologies and good to see those in practice in other schools but most encouraging was how forward-thinking Pakuranga College and its staff are.

M Williams acknowledged the great Open Day was on 6th August and said how well it showcased the college. The Board is putting on a full staff morning tea on Friday 12th August to thank the staff for their hard work and commitment.

Motion: “That the Principal’s Report be accepted.”

Moved: M Turinsky / **Seconded:** J Maclean

Carried

POLICY REVIEW NAG 1 – CURRICULUM AND ASSESSMENT


N Troghear and J Maclean will look at NAG 1 to see if it is still relevant and if it still reflects college practices. They will report back at the September 2022 meeting.

Trust Applications

The Director of Sport has asked for support for the trust grant applications for sports equipment.

<p>Motion: “That the Board approves an application to the Trillian Trust for \$25,000 for sports equipment. Moved: A Kefu/Seconded: P Schmidt Carried</p> <p>Motion: “That the Board approves an application to the Four Winds Foundation for \$25,000 for sports equipment. Moved: M Turinsky/Seconded: M Williams Carried</p>	
<p>GENERAL BUSINESS</p> <p>Board Elections Update Motion: “That S Gorman be appointed as the Returning Officer for the school student elections.” Moved: M Williams/Seconded: J Maclean Carried</p> <p>Farewell Dinner Presiding Member, N Troghear, asked for members’ interest in attending a farewell dinner for long-standing Board member P Sagato-Brown was discussed.</p>	
<p>MATTERS FOR NOTING Correspondence presented to the Board about mask wearing in schools from Daniel Suter @Nuremberg.</p>	
<p>IN COMMITTEE AT 8:20PM</p> <p>Motion: “That the Board and L Goodall go ‘into committee’ to discuss matters relating to Members and students and matter of a commercially-sensitive nature, this being Necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.” Moved: M Williams / Seconded: N Troghear Carried 8:24PM – Out of Committee</p>	
<p>AGENDA ITEMS FOR NEXT MEETING</p> <ul style="list-style-type: none"> • NAG 1 – Curriculum and Assessment • 1st September roll return • DP Curriculum and Assessment update • NZSTA Conference in Christchurch in October. N Troghear has asked for expressions of interest to attend but it depends on who is voted onto the Board after counting on 12th September. 	
<p>SUGGESTED ITEM FOR NEXT MEETING</p> <ul style="list-style-type: none"> • Following the Board Elections, an additional Board meeting with need to arranged 	

There being no further business the meeting was declared closed at 8:24 PM

Signed:  Date: 12/09/2022

The next Pakuranga College Board meeting will be held on Monday 12th September at 6:00PM