

**MINUTES OF THE MEETING OF  
THE PAKURANGA COLLEGE BOARD  
HELD IN THE BOARD ROOM ON  
MONDAY 5<sup>th</sup> DECEMBER 2022 AT 7:00PM**

**Present:** N Troughear, A Bannister, J Fletcher, J MacLean, P Schmidt, M Turinsky, M Williams (Principal), A Plom (Student Member)

<p><b>MEETING OPENING / WELCOME</b></p> <ul style="list-style-type: none"> <li>▪ N Troughear welcomed Board members</li> </ul> <p><b>APOLOGIES</b> A Kefu (Co-Opt), B Payne (Staff Rep)</p>	
<p><b>CONFLICT OF INTEREST</b></p> <ul style="list-style-type: none"> <li>• N Troughear’s declaration of a conflict of interest as a result of her employment as a Teacher at Botany Downs Secondary College</li> <li>• J MacLean’s declaration of a conflict of interest as a result of her employment as administration staff at Wakaaranga Primary School</li> <li>• B Payne’s declaration of a conflict of interest as a result of being a Trustee on the Sowers Trust Board</li> <li>• M Turinsky’s declaration of a conflict of interest as a result of being on the Howick Local Board and being CEO of Young Life Trust</li> <li>• A Bannister’s declaration of a conflict of interest as a result of his employment as a Deputy Principal at Howick College</li> </ul>	
<p><b>MATTERS FOR DECISION</b></p> <p><b>Board Minutes 7<sup>th</sup> November 2022</b> <b>Motion:</b> “That the Minutes of the meeting held on 7<sup>th</sup> November 2022 are a true and correct record”. <b>Moved:</b> N Troughear / <b>Seconded:</b> J Maclean <b>Carried</b></p> <p><b>MATTERS ARISING FROM LAST MEETING FOR RATIFICATION</b></p> <p>An extraordinary funding application (outside of normal Board meetings times) was circulated via email to all Board members on 22<sup>nd</sup> November to apply for funding for the installation of turf lights. The motions were recorded as below:</p> <p><b>Motion:</b> “That the Board approves an application to NZCT for \$50,000 for installing turf lights.” <b>Moved:</b> M Williams/N Troughear <b>Carried Unanimously and Ratified</b></p>	

**Motion:** “That the Board approves an application to Youthtown for \$50,000 for installing turf lights.”

**Moved:** M Williams/M Turinsky

**Carried Unanimously and Ratified**

## **MATTERS FOR DISCUSSION**

### **PROPERTY AND FINANCE REPORTS**

The report was taken as read.

Main highlights:

International student numbers will positively affect the budget in 2023. In one to two years, there should be a surplus which will be used for future investments.

Rae and Rive window replacement project with start in 2023.

The landscaping project will be expensive.

The problem with the turf was discussed. M Williams gave an update about how the legal action to get the turf replaced is on-going.

**Motion:** “That the Property and Finance Report of 30<sup>th</sup> November 2022 be accepted and ratifies the motions passed at that meeting.”

**Moved:** M Williams/**Seconded** P Schmidt

**Carried**

### **PRINCIPAL’S REPORT**

The Report was taken as read.

Main highlights

- Attendance at NCEA end of year exams has been good.
- There will be additional Teacher Only Days in 2023.
- N Troghear asked how the teachers are feeling in light of all of the NCEA changes. M Williams reported that the teachers are finding this tiring as the changes are many and ongoing
- M Turinsky questioned the high change in staff levels. M Williams explained that much of the staff leave at the end of 2022 was due to the transiency of Teacher Aids and that this is to be expected.

**Motion:** “That the Principal’s Report be accepted.”

**Moved:** M Williams / **Seconded:** N Troghear

**Carried**

### **STRATEGIC PLANNING**

Main points:

- The shift is towards Teaching to the North East which will help with Te Ao Māori (worldview). M Williams talked through the main areas of the 2023 Strategic Plan which will cover 2023-2026.
- The school needs to improve how it guides students to understand how they belong to Pakuranga College. Due to the COVID-related disruptions, senior students do not necessarily know how to ensure everyone feels like they belong to the college.
- Work to be done at Tutor time and training for Peer Support Leaders

<ul style="list-style-type: none"> <li>• A Plom (Student Rep) talked about how students will not join in if they are not passionate about a club/sport, etc. Students also need to know more easily about what is going on at school</li> <li>• Develop tuakana-teina, which is the relationship between and older (tuakana) person and a younger (teina) person</li> <li>• P Schmidt asked how Teaching to the North East will improve the relationships between students and teachers. M Williams reported there would be improved investment in this through developing coaching through professional development of the coaches.</li> <li>• M Williams asked the Board to email him with any points they felt needed to be included on the 2023-2026 Strategic Plan</li> </ul> <p><b>2023 BUDGET</b> M Williams reported that the budget is due to be better thanks to the support staff and teacher aid top ups from the MoE but there are no definites regarding funding for ORS, etc. Working capital and equity graphic shows finances are healthy. The college is well set up for future projects, such as a performing arts centre, large scale grounds landscaping.</p> <p><b>2023 BOARD MEETING SCHEDULE</b> N Troghear presented the proposed 2023 meeting schedule. The increase in the number of meetings in Term 1 and Term 2 will allow for increased DP presentations. The schedule of meetings was accepted by the Board.</p>	
<p><b>IN COMMITTEE AT 7.08PM</b> <b>Motion:</b> “That the Board and L Goodall go ‘into committee’ to discuss matters relating to Members and students and matter of a commercially-sensitive nature, this being Necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.” <b>Moved:</b> M Williams / <b>Seconded:</b> N Troghear <b>Carried</b> <b>7:16PM – Out of Committee</b></p>	
<p><b>GENERAL</b> The Board has expressed an interest in a trip to Waitangi There will be a Board dinner at N Troghear’s house on 13<sup>th</sup> December</p>	
<p><b>IN COMMITTEE ITEMS TO BE RELEASED TO MAIN MINUTES</b> nil</p>	
<p><b>AGENDA ITEMS FOR NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• People and Pedagogy Report</li> <li>• Maori Development Team update</li> <li>• Pasifika Development Team update</li> <li>• Attendance update</li> <li>• Board trip to Waitangi</li> </ul>	

There being no further business the meeting was declared closed at 8.09 PM

Signed: 

Date: 10/03/2023

**The next Pakuranga College Board meeting will be held on Monday 20<sup>th</sup> February 2023 at 7.00pm**