

**MINUTES OF THE MEETING OF
THE PAKURANGA COLLEGE BOARD
HELD IN THE BOARD ROOM ON
MONDAY 20 June 2022 AT 7:00PM**

Present: P Sagato-Brown, J Fletcher, J MacLean, P Schmidt, B Payne (Staff), A Bannister (Co-Opt), B Merchant (Acting Principal), S Lim (Student Member)

Apologies: A Kefu, M Turinsky (Co-Opt)

<p>MEETING OPENING / WELCOME</p> <ul style="list-style-type: none"> ▪ N Troughear welcomed Board members. <p>APOLOGIES A Kefu and M Turinsky</p>	
<p>CONFLICT OF INTEREST</p> <ul style="list-style-type: none"> • N Troughear’s declaration of a conflict of interest as a result of her employment as a Teacher at Botany Downs Secondary College • J MacLean’s declaration of a conflict of interest as a result of her employment as administration staff at Wakaaranga Primary School • B Payne’s declaration of a conflict of interest as a result of being a Trustee on the Sowers Trust Board • M Turinsky’s declaration of a conflict of interest as a result of being on the Howick Local Board and being CEO of Young Life Trust • A Bannister’s declaration of a conflict of interest as a result of his employment as a Deputy Principal at Howick College 	
<p>REVIEW OF ACTIONS</p> <p>Presentation of the amended and signed School Records Retention/Disposal Policy</p> <p>Presentation of information about use of physiotherapist at Pakuranga College</p> <ul style="list-style-type: none"> • Physiotherapist carries out his work for very little money – much of it is goodwill • Physiotherapist has suggested a cost of \$100 to attend and strap for the First XV Rugby. Would be additional costs if more teams and matches were to be included • How would the school pay for the additional physiotherapist costs? • Head of Sport will be asked to approach AUT to see if there is a trainee physiotherapist who could work with the school to support the teams and matches • Question raised about the possibility of applying for funding for physiotherapy • Question raised about the possibility of funding for other co-curricular activities 	

Presentation of more detailed achievement information with an ethnicity focus

- Presentation by B Merchant of the 2021 NCEA results breakdown with a focus on ethnicity and gender. Data generated on 7 April 2022.

MATTERS FOR DECISION

Board Minutes 16 May 2022

Motion: "That the Minutes of the meeting held on 16 May 2022 is a true and correct record."

Moved: P Schmidt / **Seconded:** J Maclean

Carried

Trust Applications

The Director of Sport has asked for support for the trust grant applications for turf installation.

Motion: "That the Board approves an application to the Trillian Trust for \$50,000 for turf installation."

Moved: N Troughear/**Seconded:** J Fletcher

Carried

Motion: "That the Board approves an application to the Lion Foundation for \$50,000 for turf installation."

Moved: N Troughear/**Seconded:** J Fletcher

Carried

Motion: "That the Board approves an application to the NZCT for \$50,000 for turf installation."

Moved: N Troughear/**Seconded:** J Fletcher

Carried

Motion: "That the Board approves an application to the Four Winds Foundation for \$50,000 for turf installation."

Moved: N Troughear/**Seconded:** J Fletcher

Carried

School Boards Elections Electronic Voting Platform

Motion: "That the Board approves the use of the electronic voting platform, if practicable, provided by My School Election NZ or CES."

Moved: P Schmidt/**Seconded:** J Maclean

Carried

MATTERS FOR DISCUSSION

PROPERTY AND FINANCE REPORTS

Motion: "That the Property and Finance Report of 30 March 2022 be accepted."

Moved: P Schmidt/**Seconded:** N Troughear

Carried

Motion: "That the Property and Finance Report of 4 May 2022 be accepted."

Moved: P Schmidt/**Seconded:** N Troughear

Carried

The Property and Finance Team reported that as of the end of year 2021 report, the school is \$700,000 ahead of where it was due to COVID. The school remains on budget and the additional funding has supported the shortfall in international student numbers. There are no untoward findings in the end of year 2021 report.

The Acting Principal will raise the point with the Executive Officer made in the report that pointed out cash handling should be carried out by separate employees for the sake of clarity.

Motion: "That the 2023 Pakuranga College Charges be accepted subject to the additional wording 'within a range of' and additional information on breakdown of costs."

Moved: P Schmidt/Seconded: J Maclean

Carried

The Board noted its thanks to the Executive Officer for the ongoing work and clarity of information provided.

PRINCIPAL'S REPORT

The Report was taken as read.

Term 1 disruptions due to the ongoing impact of the COVID pandemic. School is playing catch up and the student and teacher workload will inevitably increase in Term 3. Unexpected Exam Grades and Derived Grades may not happen in 2022. NZQA may need to ensure the quality of the NCEA, so will require increased evidence for any submission of a UEG or DG. The Deans are working closely with Level 1, 2 and 3 students now.

Acknowledgement of the huge amount of work down by the Senior Leadership Team to drive improved outcomes for all students. Lots of curriculum changes: NZ curriculum, NCEA, numeracy and literacy trials and NZ History curriculum. There are nationwide concerns about the numeracy and literacy trials being too big a jump in level for students.

From 2023, students in Years 11 and 12 will study six subjects instead of five.

The June 1st roll return (2036 students) shows a drop in student numbers from the March 1st roll return (2055 students). The ongoing COVID pandemic is a contributing factor and it will continue to affect a generation of learners nation and worldwide.

Equity Index (EQI) will replace school deciles. Each child in the school gets an EQI number and this will then be balanced out across the school to give a final school number.

The New Building name ceremony will take place on 16th September. There will be liaison with the local iwi about the naming of buildings at the college.

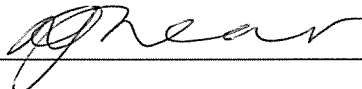
The technology block windows are being replaced in Term 3 or Term 4.

Actions for next meeting from Principal's Report

- Board Member P Schmidt asked for further breakdowns of ethnicity of Year 12 and 13 students who have left so far this year with details of their leaver destinations and this information will be provided by the Acting Principal.

<p>Motion: "That the Principal's Report be accepted." Moved: N Troughear / Seconded: J Maclean Carried</p> <p>POLICY REVIEW NAG 6 – LEGISLATIVE REQUIREMENTS</p> <p>Motion: "That the Board ratifies the NAG 6 Legislative Requirements." Moved: J Maclean/Seconded: P Schmidt Carried</p>	
<p>GENERAL BUSINESS</p> <p>NZSTA 'Journey to Tiriti' on 18th and 19th June 2022, attended by N Troughear and J Fletcher. An insightful and provoking experience highlighting the need to understand and honour the obligations of the Treaty of Waitangi.</p> <p>Current Board Members asked to consider nominating themselves for the September 2022 Board Elections.</p>	
<p>IN COMMITTEE AT 8:47PM</p> <p>Motion: "That the Board and L Goodall go 'into committee' to discuss matters relating to Members and students and matter of a commercially-sensitive nature, this being Necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982." Moved: N Troughear / Seconded: A Bannister Carried</p> <p>8:52PM – Out of Committee</p>	
<p>IN COMMITTEE ITEMS TO BE RELEASED TO MAIN MINUTES</p> <p>The following motions were passed: " That the Board approves S Bryson's request for parental leave, effective 7th August 2022 until 24th April 2023 (first day of Term 2, 2023)." " That the Board approves K Darracott's request for an extension of one term to her parental leave, to the first day of Term 1, 2023 (28th January 2023)."</p>	
<p>AGENDA ITEMS FOR NEXT MEETING</p> <ul style="list-style-type: none"> • NAG1 – Curriculum and Assessment • 1st July Roll Return • Management Reports • DP Pedagogy and People 	

There being no further business the meeting was declared closed at 8:55PM

Signed:  Date: 8/08/22.

The next Pakuranga College Board meeting will be held on Monday 8 August at 7:00PM