

**MINUTES OF THE MEETING OF THE BOARD OF
PAKURANGA COLLEGE HELD IN THE BOARD ROOM ON
MONDAY 16 MAY 2022 AT 7:00PM**

Present: P Sagato-Brown, Aminiasi Kefu, J Fletcher, J MacLean, P Schmidt, B Payne (Staff), B Merchant (Acting Principal), M Turinsky (Co-Opt), S Lim (Student Member)

Apologies: N Troghear (Presiding Member), A Bannister (Co-Opt)

<p>MEETING OPENING / WELCOME</p> <ul style="list-style-type: none"> ▪ M Turinsky welcomed Board members and a welcome was extended to Stefan Lim, the new Student Member. A welcome was also extended to Philip Bradley, who has received majority consent from the Board members to attend board meetings as part of his research project Better Boards, Stronger Schools through the University of Auckland. <p>APOLOGIES N Troghear (Presiding Member), A Bannister (Co-Opt)</p>	
<p>CONFLICT OF INTEREST</p> <ul style="list-style-type: none"> • N Troghear’s declaration of a conflict of interest as a result of her employment as a Teacher at Botany Downs Secondary College • J MacLean’s declaration of a conflict of interest as a result of her employment as administration staff at Wakaaranga Primary School • B Payne’s declaration of a conflict of interest as a result of being a Trustee on the Sowers Trust Board • M Turinsky’s declaration of a conflict of interest as a result of being on the Howick Local Board and being CEO of Young Life Trust • A Bannister’s declaration of a conflict of interest as a result of his employment as a Deputy Principal at Howick College 	
<p>MATTERS FOR DECISION</p> <p>Board Minutes 28 March 2022 Motion: “That the Minutes of the meeting held on 28 March 2022 is a true and correct record.” Moved: J Maclean / Seconded: P Sagato-Brown Carried</p> <p>Procedure for the Retention and Disposal of Records Motion: “That the Board approves the policy for the retention and disposal of records, subject to the amendment to the wording <i>at the discretion of the Principal.</i>” Moved: P Schmidt/Seconded: J Maclean Carried</p>	

MoE Donations Scheme

Motion: "That the Board approves joins the Ministry of Education Donations Scheme."

Moved: J Maclean/**Seconded:** J Fletcher

Carried

SPaR Survey

Motion: "That the Board approves the decision to disseminate the whānau and community survey."

Moved: J Maclean/**Seconded:** B Payne

Carried

MATTERS FOR DISCUSSION**PROPERTY AND FINANCE REPORT**

The Property and Finance Report tabled for the 16 May 2022 Board Meeting was from 30 March 2022. P Sagato-Brown pointed out that there had been a Property and Finance Meeting on 4 May 2022 and questioned why that report was not included. The Board Secretary informed that it had not been made available in time for the Board Meeting. The 4 May Property and Finance Report will be tabled for the 20 June 2022 Board Meeting. The Property and Finance Report for 30 March 2022 will also be tabled for the 20 June 2022 Board Meeting.

The Property and Finance Team reported that there is a small surplus of approximately \$200,000.

The Property and Finance Team reported that term deposits are \$3,000,000.

PRINCIPAL'S REPORT

The Report was taken as read.

NZQA has noted some concerns about UEG grades being higher in 2021, but this is not the case for Pakuranga College; students demonstrate their depth of knowledge and understanding through the high rate of merit and excellence endorsements.

Faculty reviews have been carried out at the beginning of Term 2. There has been a move away from a compliance focus to a focus on teacher reflections and a clarity of goals.

Reported on the Teacher Only Day held today moved away from the NCEA focus and instead to unit planning and student success criteria.

Actions for next meeting from Principal's Report

- Board Member A Kefu asked for further breakdowns of achievement with an ethnicity focus and this information will be provided by the Acting Principal.
- Board Member J Fletcher asked about the use of the physiotherapist that is available at the school and the Acting Principal will report back on this at the June Board meeting.

Motion: "That the Principal's Report be accepted."

Moved: J Maclean / **Seconded:** A Kefu

Carried

<p>POLICY REVIEW NAG 6 – LEGISLATIVE REQUIREMENTS To be reviewed by sub-committee member (P Schmidt) and discussed at the next Board Meeting.</p>	
<p>GENERAL BUSINESS Notification that N. Troughear and J. Fletcher will attend the NZSTA ‘Journey to Tiriti’ on 18th and 19th June 2022.</p>	
<p>IN COMMITTEE AT 8:05PM Motion: “That the Board and L Goodall go ‘into committee’ to discuss matters relating to Members and students and matter of a commercially-sensitive nature, this being Necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.” Moved: M Turinsky / Seconded: J Maclean Carried 8:16PM – Out of Committee</p>	
<p>IN COMMITTEE ITEMS TO BE RELEASED TO MAIN MINUTES The following motions were passed: “That the Board approves one term’s unpaid leave for Fattma Mansoor, effective from 24 April 2023 (first day of Term 2, 2023).” “That the Board approves Stephanie Ward’s request for an extension to her original maternity leave to 12 June 2023 (mid way through Term 2, 2023).”</p>	
<p>AGENDA ITEMS FOR NEXT MEETING</p> <ul style="list-style-type: none"> ● NAG6 – legislative requirements ● Mid-year report on stand downs and suspensions ● 1st June Roll Return ● Annual Plan Review ● SPANZ Principal Conference ● Verbal Report Evenings ● Teacher Only Days 	

There being no further business the meeting was declared closed at 8:19PM

Signed:  Date: 20/06/22

The next Board of Trustees Meeting will be held on Monday 20 June at 7:00PM