

**MINUTES OF THE MEETING OF THE BOARD OF  
PAKURANGA COLLEGE HELD VIA A ZOOM MEETING ON  
MONDAY 23 AUGUST 2021 AT 7:00PM**

**PRESENT:** N Troghear (Chair), J MacLean, P Sagato-Brown, J Fletcher, P Schmidt, A Bannister (Coopt), B Payne (Staff Trustee), M Williams (Principal), M Turinsky (Coopt), A Kefu, K Bhajiwalla (Student Trustee)

**IN ATTENDANCE:** L Tomlinson (DP)

<b>A G E N D A</b>	<b>A C T I O N</b>
<p><b>MEETING OPENING / WELCOME</b></p> <ul style="list-style-type: none"> <li>▪ N Troghear welcomed Board members.</li> </ul>	
<p><b>CONFLICT OF INTEREST</b></p> <ul style="list-style-type: none"> <li>• N Troghear’s declaration of a conflict of interest as a result of her employment as a Teacher at Botany Downs Secondary College.</li> <li>• B Payne’s declaration of a conflict of interest as a result of being a Trustee on the Sowers Trust Board.</li> <li>• J MacLean’s declaration of a conflict of interest as a result of her employment at Wakaaranga Primary School.</li> <li>• A Bannister’s declaration of a conflict of interest as a result of being a Deputy Principal at Howick College.</li> <li>• M Turinsky’s declaration of a conflict of interest as a result of being on the Howick Local Board and being CEO of Young Life Trust.</li> </ul>	
<p><b>MINUTES OF THE LAST MEETING</b></p> <p><b>Motion:</b> “That the Minutes of the meeting held on 21 June 2021 is a true and correct record.”</p> <p><b>Moved:</b> N Troghear / <b>Seconded:</b> M Williams</p> <p><b>Carried.</b></p>	

## **DEPUTY PRINCIPAL PRESENTATION**

### **Curriculum and Assessment – L Tomlinson**

#### **NCEA Refocus**

Where we are at:

- Analysing new standards, assessments, tests & Collating school data
- Exploring implications for teaching & learning programmes
- Considering implications of new qualifications structure

#### **Culturally Responsive**

**Where we are at:**

Successful Teacher Only Days - 13 May, 4 June, 10 August 2021.

Focus:

- On mana ōrite Mātauranga Māori better educational outcomes for akonga Māori by examining: Self, Faculty, school
- Learn about changes to NCEA
- Review and create new teaching & learning programmes

#### **Curriculum Refresh**

Where we are at:

- Social Sciences have reviewed new strand Aotearoa NZ's Histories
- Considering implications for current teaching and learning programme

#### **Junior Curriculum Refresh**

Where we are at:

- Four models created
- Consultation with staff & students
- Trial planned Term four
- Two projects of
  - reading in Maths*
  - project based subject integration Term 3*

#### **Learning Habits**

Where we are at:

- Tool kit/Learning model in development
- Trial of Learner Profiles with Year 10 students: subject & pastoral goal setting/reflections
- Strengthening teacher understanding about why the Learning Habits builds students' learning power

## **MATTERS FOR DISCUSSION**

### **PROPERTY AND FINANCE REPORT**

#### **Property and Finance Meeting Minutes from Meeting held on Wednesday 28 July 2021**

**Motion:** "That the Board accepts the Property and Finance Subcommittee Minutes and ratifies the motions passed at that meeting."

**Moved:** P Schmidt / **Seconded:** M Williams

**Carried.**

#### **Property Planning**

**Motion:** "That the Board commits additional funds for the new toilet block now up to \$200,000."

**Moved:** M Williams / **Seconded:** P Schmidt

**Carried.**

**Motion:** "That the Board approves the building naming plan."

**Moved:** M Williams / **Seconded:** P Schmidt

**Carried.**

### **PRINCIPAL'S REPORT**

Report was taken as read.

**Motion:** "That the Principal's Report be accepted."

**Moved:** M Williams / **Seconded:** P Sagato-Brown

**Carried.**

### **BOARD CODE OF CONDUCT**

The NZSTA is working with Te Tahuu o te Matauranga / Ministry of Education to create a code of conduct that will be binding on all school boards. This survey asks for feedback from NZSTA member boards on a possible draft for this code of conduct.

Feedback from NZSTA member boards will inform the public consultation planned for later this year.

N Troghear will draft up a Board Code of Conduct and further discussion will be had at the next Board Meeting.

<p><b>POLICY REVIEWS</b></p> <p><b>NAG 5 – Health and Safety</b></p> <p>Reviewed this policy and have made an amendment by adding in “vaping” to the “no smoking” section of the policy.</p> <p><b>NAG 6 – Legislative Requirements</b></p> <p>To be reviewed by sub-committee (M Williams and J MacLean) and discussed at next Board Meeting.</p>	
<p><b>IN COMMITTEE AT 8:32PM</b></p> <p><b>Motion:</b> “That the Board and S Madden go ‘Into Committee’ to discuss matters relating to staff members and students, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.”</p> <p><b>Moved:</b> N Troghear / <b>Seconded:</b> M Williams  <b>Carried.</b>  <b>8:56PM– Out of Committee</b></p>	
<p><b>AGENDA ITEMS FOR NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• NAG 6 – Legislative Requirements</li> <li>• Board Code of Conduct</li> </ul>	

There being no further business the meeting was declared closed at 9:00PM.

Signed:  Date: 27 September 2021  
***The next Board of Trustees Meeting will be held on Monday 27 September 2021 at 7:00PM***