

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
PAKURANGA COLLEGE HELD IN THE BOARDROOM
ON MONDAY 23 SEPTEMBER 2019 AT 7:00PM**

Present: N Troghear (*Chair*), K Bigwood, P Sagato-Brown, J MacLean, J Fletcher, P Schmidt, B Payne (Staff Trustee), E MacLean (Student Trustee), M Williams (*Principal*),

Apologies M Turinsky

| A G E N D A | A C T I O N |
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| <p>MEETING OPENING / WELCOME</p> <ul style="list-style-type: none"> ▪ N Troghear welcomed Board members. | |
| <p>CONFLICT OF INTEREST</p> <ul style="list-style-type: none"> • N Troghear’s declaration of a conflict of interest as a result of her employment as a teacher at Botany Downs Secondary College was carried over from the last meeting. • K Bigwood’s declaration of a conflict of interest as a result of her employment as a Deputy Principal at Macleans College. • J MacLean’s declaration of a conflict of interest as a result of her employment at Wakaaranga Primary School. | |
| <p>MINUTES OF THE LAST MEETING</p> <p>Motion: “That the Minutes of the meeting held on 26 August 2019 is a true and correct record.”</p> <p>Moved: N Troghear / Seconded: J MacLean Carried.</p> | |
| <p>MATTERS FOR DISCUSSION</p> <p>PROPERTY UPDATE</p> <ul style="list-style-type: none"> ▪ 5YA and 10YA moving through slowly. ▪ New gym floor booked for sanding during the next school holidays in October. ▪ Old gym floor has been sanded already. <p>FINANCE</p> <ul style="list-style-type: none"> ▪ Further discussion required around the Donations Bill. | |

PRINCIPAL'S REPORT

DONATIONS BILL

The Education (School Donations) Amendment Bill was introduced into the House of Representatives on 30 May 2019. The Bill amends the Education Act 1989. The Bill supports the school donations scheme announced as part of the Budget 2019 package. From 2020, Decile 1-7 state schools will be able to choose to receive a \$150 per student, per year payment if they agree not to ask parents and caregivers for donations.

The Bill:

- Creates a new category of grants called discretionary grants
- Provides that the Minister of Education may pay discretionary grants to boards subject to the condition that a board does not solicit voluntary payments from parents, and any other condition determined by the Minister
- Enables funding provided as discretionary grants to be effectively recovered from boards that have failed to comply with the conditions of that funding

The Bill enables the Minister to pay donations scheme funding as a discretionary grant with conditions attached. The main condition is that boards of trustees agree to stop asking parents for voluntary payments, and the Bill enables the Minister to recover funding paid under the school donations scheme if boards then request voluntary payments from parents. The mechanism enabling funds to be recovered is intended to give boards of trustees a strong incentive to ensure they understand and comply with the scheme rules once they opt in for the \$150 per student per year payments.

The Board decided that Pakuranga College will opt-in to the scheme and school trips and extra supplies required (usually more so) in the Arts, Music, Technology and Physical Education departments will be an optional extra which requires payment but not compulsory.

SCHOOL MAGAZINE

Last year we decided that rather than raising the parent donation we would move the Pegasus Magazine to a user pays system. This year if families who want the Pegasus Magazine can purchase it from the school for \$40.00. There will also be a reduced cost for a second family member within the school to purchase another copy if required.

Motion: "That the Principal's Report be accepted.

Moved: M Williams / **Seconded:** N Troghear

Carried.

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| <p>STRATEGIC PLANNING DAY</p> <p>The Strategic Planning Day is confirmed for Saturday 16 November at Fisher House from 10:00am until 2:00pm.</p> <p>The Marketing and Communications Manager, Roisin Lamb will be facilitating the meeting focusing on the college's SWOT Analysis and Core Values.</p> <p>POLICY REVIEW</p> <p>NAG 1 – Curriculum and Assessment</p> <p>Amendments made to update this Policy.</p> <p>Motion: "That the Board approves changes to the Curriculum and Assessment Policy and agrees that the policy be adopted."</p> <p>Moved: M Williams / Seconded: N Troghear Carried.</p> | |
| <p>IN COMMITTEE AT 8:39PM</p> <p>Motion: "That the Board and S Madden go 'Into Committee' to discuss matters relating to staff members and students, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982."</p> <p>Moved: N Troghear / Seconded: M Williams Carried.</p> <p>8:45PM– Out of Committee</p> | |
| <p>AGENDA ITEMS FOR NEXT MEETING</p> <ul style="list-style-type: none"> • Strategic Planning Information • Draft Budgets • Teacher Registration Reports • Term 3 Attendance • Term 3 Sports Report | |

There being no further business the meeting was declared closed at 8:50PM.

Signed: KF Sigwood Date: 21-10-19.

The next Board of Trustees Meeting will be held in the Boardroom on Monday 21 October at 7:00PM